FirstClass can be accessed through a web browser on the Staff link. When accessing the program on the web, all the features available on FirstClass will not be accessible (ie: forms).

To use FirstClass through the web, go to <u>http://www.campbellcountyschools.net/</u>, click on the Staff header, click on Check email online. Sign into the program with your user name and password.

The new FirstClass 12 for web access has a different look.

After logging in the desktop will appear.

OPENTEXT   FirstClass <sup>™</sup>			FirstClass			Cynthia Rigsby Click here to set you	ur status
💕 Home					🔂 Recent Places (2	2) Q+ Search	1 Help
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17     18     19     20     21     22     23       24     25     26     27     28     29     30	1	<b>N</b>	P	$\bigcirc$	1		
10:00 AM - 10:30 AM Play for church	Drafts (FirstClass)	ESL/ELL	FCCC Stationery	Help	IMAP Subscriptions		
💕 Task	<b></b>		8	1			
WORKSPACE O			<u>8</u>				
📁 Drafts	LLC Tech Calendar	Lyla's Calendar	Mail Lists	Memos	Notes		
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File Storage	Offling	Passwords	Saved Messages	Sort Massages	Space Bross		
Documents	Conferences	Fasswords	Saveu messages	Jent messages	Conference		
	<u>8</u>	<b>8</b>	1	4			
	Staff Dev. Conference	Tech Conference	Web Publishing	Workspaces			
	Apps						
						CHATS	
						UPDATES	

To see the contents of the Mailbox click on the word Mailbox.	MAILBOX	000
All current emails will be in the mailbox.	no new items	

